

# CALL TO ARTISTS

from WINNIPEG'S PUBLIC ART PROGRAM

## Public Art Opportunity

Le Musée de St. Boniface Museum  
ARTIST-IN-RESIDENCE

For artists working in the disciplines of  
Visual, Media, Film, Video, Literary and Music arts

**OPEN CALL TO ARTISTS: REQUEST FOR EXPRESSIONS OF INTEREST**

**Deadline: Wednesday, October 15, 2008 at 4:00 pm**

**Budget: \$ 33,000**

### ART OPPORTUNITY OVERVIEW

The Winnipeg Arts Council invites artists able to communicate in both French and English to submit expressions of interest for an Artist-in-Residence project at the Le Musée de St. Boniface Museum. The selected artist will be in residence at the Le Musée de St. Boniface Museum over a six-month period beginning in January 2009 and will receive a \$15,000 salary/artist fee plus a total of up to \$18,000 for a permanent artwork commission.



**WINNIPEG  
ARTS COUNCIL**

*As an arm's-length agency of the City of Winnipeg, the Winnipeg Arts Council funds, supports and fosters development of the arts on behalf of the people of Winnipeg.*



# Le Musée de St. Boniface Museum

## Artist-In-Residence

### **BACKGROUND ON LE MUSÉE DE ST. BONIFACE MUSEUM**

Le Musée de Saint-Boniface Museum collects, preserves, researches, and interprets a collection of artifacts that reveal the lives and culture of the Francophone and Métis communities of Manitoba, including a special exhibit about Louis Riel, the "father" of Manitoba. The old Grey Nuns' convent houses Le Musée de Saint-Boniface Museum.

Built between 1845 and 1851, for the Grey Nuns who arrived in the Red River Colony in 1844, the structure is an outstanding example of Red River frame construction and is in fact the museum's principal artifact. It is the oldest remaining structure in the city of Winnipeg and the largest oak log building in North America. The first hospital in Western Canada, the building is also a symbol of the 19th century missionary effort carried out in the West by the Grey Nuns and other Catholic communities from their St. Boniface base.

The museum's collections number 30,000 artifacts, separated into four major categories – historical, ethnological, fine arts and archival. The themes that the Museum interprets shape its collections and influence the way exhibitions are developed. The themes are:

- the fur trade (Hudson's Bay Company trade gun, voyageur sash, model of a Montreal canoe, small box);
- the origins and development of the Métis nation (tea kettle, Red River cart, snowshoes, beadwork [leggings and cushion], furniture, tools, artifacts from the Union nationale métisse Saint-Joseph du Manitoba);
- the Red River Colony; the arrival of the missionaries and the Grey Nuns (the convent building itself, the papier mâché statue of the Immaculate Conception made by Sister Lagrave, artifacts used in Catholic services);
- Louis Riel (moccasins, tuque, hairs from his beard, part of his suspenders, his revolver) and the creation of Manitoba (gun seized at Upper Fort Garry);
- the City of St. Boniface (the mayor's chair, a councillor's cap, publications);
- the evolution of the French-speaking population in various fields after the second wave of French and French-Canadian immigration – socio-economically (artifacts from businesses), educationally (school supplies and collections of books), and linguistically and culturally (Saint-Jean-Baptiste Day medal).

### **ARTIST-IN-RESIDENCE OBJECTIVES**

Le Musée de Saint-Boniface Museum represents a distinctive and significant part of Manitoban and Canadian history through its collections, research and programming activities. Hosting an Artist-in-Residence presents Le Musée de Saint-Boniface Museum with a unique opportunity to engage with the public in a new and exciting way, to bring an artist's perspective to the collections and activities of the museum, and to forge relationships within the artistic community to further enhance the museums' reputation and significance.

### **ARTIST-IN-RESIDENCE DETAILS**

This is not a live-in residency. This is a six-month residency that will begin in January 2009. The selected artist will be required to engage with a diverse citizenry through one or more workshops or events. Participation by the artist in these events will be collaboratively organized between the artist, the Winnipeg Arts Council and the

Museum. The Artist-in-Residence will spend up to 15 hours per week on site at the Museum to conduct research and observe the Museum at work, to facilitate concept development and design of a permanent artwork for the Museum. The proposed artwork developed by the artist during the residency will be approved by representatives from the Museum and the Winnipeg Arts Council, and when completed will become the property of the City of Winnipeg.

## **ARTWORK GOALS**

Considering the historical, ethnological, fine arts and archival collections, the selected artist will have access to an extremely rich and stimulating environment. Additionally the Chapel has fine acoustics that would interest music and audio artists. The artist's residency work with the public and the resulting permanent artwork should address some aspects of the museum's varied collecting history and research interests.

Artists working in public environments present a unique opportunity for community interaction. Some of the goals of this program include:

- The integration of an artist's perspective in the preservation and promotion of St. Boniface history
- Opening the artistic process to the community through public events and/or engagement with the public
- Creating a permanent work of art that evolves from the research and insight gleaned from the artist's engagement in the work of Le Musée de St. Boniface Museum.

## **ON-SITE INFORMATION MEETING**

**Monday, September 15, 5:00 pm**, Le Musée de St. Boniface Museum, 494 Taché Avenue. Artists are invited to attend this on-site meeting to tour the Le Musée de St. Boniface Museum and engage in conversation about the residency opportunity.

## **SITE LOCATION and PARAMETERS**

Located at 494 Taché Avenue in Saint-Boniface (Winnipeg, Manitoba), the Museum is housed in a National Historic Site. As such, any proposed project will have to respect the fabric of the historic building and can not be detrimental to its physical plant.

## **RESOURCES AVAILABLE for the selected ARTIST**

The artist will have access to office space within the museum (complete with telephone, FAX and internet connection) and the classroom for public programming opportunities. The collections will be made available to the artist for research purposes. The museum's staff will assist the artist in a variety of ways such as for research, giving access to the collections, organizing the public programming, etc.

## **BUDGET for ARTIST RESIDENCY PROJECT**

The total budget for this project is \$33,000: \$15,000 salary/artist fee for a six-month period, and up to \$18,000 for the commission of a permanent artwork for Le Musée de St. Boniface Museum. The commission fee must include all costs relating to the artwork including, but not limited to, materials, technical consultation, fabrication, insurance, installation, permit fees, documentation, all applicable taxes, etc.

## **ARTIST ELIGIBILITY**

Open to professional Manitoba artists\* working in the following disciplines: Visual, Media, Film, Video, Literary and Music arts. Artists must be able to communicate in French and English.

*\*The Public Art Policy defines a professional artist as a person who is critically recognized as an artist; possesses skill, training and/or experience in his or her artistic discipline; is active in and committed to his or her art practice; and has a history of public presentation.*

## **SELECTION CRITERIA**

Artists' expressions of interest will be reviewed on the basis of:

- Artistic excellence, quality of artwork and professional experience of the artist
- Sensitivity to the context of Le Musée de St. Boniface Museum
- Evidence of broad thinking and conceptual clarity
- Ability and willingness of the artist to work with the community through workshops and other public events
- Ability to work well with a wide range of people including community members, Museum staff, arts professionals, and professionals in other fields
- An expressed desire to create artwork in and for a public realm.

## **SELECTION PROCESS**

A selection panel of qualified individuals will review the applications based on the project goals and selection criteria, and recommend up to five artists for interviews which will be conducted in both French and English. A final recommendation will then be made from the short-listed artists, if appropriate.

The artist selected for the residency and commission will be required to enter into an agreement with the City of Winnipeg and the Winnipeg Arts Council which will contain provisions including but not limited to right of ownership and use, warranty and insurance.

As the successful candidate will be dealing with valuable artifacts and the public of all ages, it is the Museum's policy to conduct child abuse and criminal records checks prior to confirming the final selection.

Please note that the Winnipeg Arts Council is not compelled to award the project based on the submissions received.

## **APPLICATION REQUIREMENTS**

Artists wishing to be considered must submit a complete package. Please submit, in English, one copy of all application documents typed or written in black ink on white, **letter-sized paper (8½" X 11")** suitable for photocopying as outlined below. Please **DO NOT staple applications or bind them in any way** in folders, binders or plastic covers. Applications must include the materials listed below in the following order:

1. The completed **Application Form** (page 8 of this document).
2. A **Written Expression of Interest** detailing:
  - Why the context of Le Musée de St. Boniface Museum is important to the artist, what impact it would have on the artist's work, and how the artist could contribute to the Museum
  - The artist's experience working in the public realm
  - The importance of the residency to the artist's career.**(maximum two pages)**

3. **Curriculum Vitae** or **Artistic Résumé** including education/training, public presentations, bibliography of critical reviews of your work, awards and other activities relating to your artistic practice (**maximum three pages**).
4. A brief **Statement of Artistic Activities** for the past twelve to eighteen months. Describe your recent artistic activities, professional development, and experience with community engagement (**maximum two pages**).
5. **Support Materials** – Please include examples of your work for the selection committee to review, accompanied by a corresponding documentation list. See below for Support Material Guidelines.
6. **References:** names, addresses, phone and e-mail for two references who can speak to your art practice and interest and/or experience in community-based projects.
7. **Support Material Documentation List** – Please follow the attached template(s) on pages 9 and 10 of this document).
8. A **self-addressed and stamped envelope** (SASE) for return of support materials if you wish your materials returned. **Please ensure that the envelope is appropriate to the support material and contains sufficient packing material as well as sufficient postage. Please note that only support materials will be returned with a SASE, not the written application documents.** If you do not wish your materials returned, please check the appropriate box on the application form.

#### **SUPPORT MATERIAL guidelines**

All applicants must include examples of previous work and/or work in progress for the selection committee to review. While you may choose to show a selection based on your complete body of work, emphasis on recent work is usually best, and any work that relates to public engagement that may be similar to a residency context would be useful to view. **Since the examples submitted should demonstrate the quality of your work, it is essential to send only the highest quality materials that best represent your work.**

**All support materials must be clearly marked with the applicant's name, the work's title, and any special instructions.** *For examples featuring collaborative works, specify the applicant's role in the creation or execution of the work*

Do not submit original artwork. While taking reasonable care, *the Winnipeg Arts Council will not accept responsibility for loss of or damage to these works.*

Support material may include a **maximum of 3** of the following:

- printed samples of written works in progress (maximum 10 pages, suitable for photocopying)
- printed samples/excerpts from books, catalogues, programs or other published materials (maximum 10 pages, suitable for photocopying)
- printed samples of musical scores (maximum 10 pages, suitable for photocopying)
- DVDs, or CDs, appropriately labeled (*please see Digital Support Materials Specifications*). You may submit up to 3 clips with a maximum combined running time of 10 minutes.
- a PC compatible CD-ROM with up to 15 jpeg image files\* (*please see Digital Support Materials Specifications*)

- complete scores, books, catalogues, programs or other published materials (for brief viewing at the assessment panel meeting)

Excess support material will not be accepted or shown to the selection committee.

**\*Digital Support Material Specifications**

- Submit 72 DPI **.jpg** image files to a maximum of 1024 x 768 pixels, RGB or grayscale only (no CMYK)
- Title each image with your initials and the number that corresponds to your documentation list (for example: AC01, AC02...AC15).
- Don't submit compressed files (WinZip, Stuffit, etc).
- Don't submit materials that require software, plug-ins, extensions or other executables that need to be downloaded or installed.
- Don't embed photographs in documents such as Word or PowerPoint.
- For **video** files, only submit files that can be accessed on a PC computer with RealPlayer, or played on a DVD player.

**Please note that slides, VHS tapes and audio cassettes are no longer accepted.**

**DEADLINE**

Complete proposal packages must be received on or before **Wednesday, October 15 by 4:00 pm**. (This is not a postmark deadline). All supporting materials must accompany the application. Incomplete and/or late applications will not be accepted. Faxed or e-mailed applications will not be accepted. The Winnipeg Arts Council will not be responsible for applications lost in transit. While all reasonable care will be taken in the handling of materials, the Winnipeg Arts Council cannot take responsibility for lost or damaged materials.

**Please send complete proposal packages to:**

Tricia Wasney, Manager-Public Art  
 Re: Le Musée de St. Boniface Museum Residency Project  
 Winnipeg Arts Council  
 103 – 110 Princess Street  
 Winnipeg, Manitoba R3B 1K7

**ESTIMATED PROJECT TIMELINE**

September 15	On-site meeting for artists
October 15	Deadline for receipt of expressions of interest
November 3-14	Selection Committee review
November 17-28	Interviews with short listed artists
January 12, 2009	Residency begins
August 1	Artwork opening (or sooner by agreement).

**For additional information or questions please call:**

Tricia Wasney, Winnipeg Arts Council, (204)943-7668 or e-mail at [twasney@winnipegarts.ca](mailto:twasney@winnipegarts.ca)

**The Art Selection Committee will include:**

**Lise Brémault**, Collections Manager, Musée de Saint-Boniface Museum

**Louise Duguay**, Instructor/Professeure, Communication multimédia à l'École technique et professionnelle, Collège universitaire de Saint-Boniface

(other jurors will be engaged based on the artistic disciplines represented in the submissions)

*The Winnipeg Arts Council reserves the right to choose to not recommend any application, proposal or finalist and to terminate or re-advertise any project.*

*For any Call To Artists updates please check the web site at [www.winnipegarts.ca](http://www.winnipegarts.ca).*

**Public Art Opportunity:**  
**Le Musée de St. Boniface Museum: Artist-In-Residence**  
**Call to Artists APPLICATION FORM**

**Attach one copy of this form to the top of each application copy.**

Name \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ E-mail \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Artistic discipline \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Checklist of materials included in each of the six packets in the following order:**

- Application Form (this page)
- Written Expression of Interest (**maximum two pages**)
- Curriculum Vitae or Artistic Résumé (**maximum three pages**)
- Brief Statement of Artistic Activities (**maximum 2 pages**)
- Names and contact information for two references (letters of reference not required)
- Support Material Documentation List(s) (**pages 9 and 10 of this document**)
- Support Material of Representative Work (images, etc.)

**And please check one:**

- I have included a self-addressed stamped envelope for return of support materials.
- or*
- I do not want my support materials returned.

**Send submissions to:** Tricia Wasney, Manager-Public Art  
Re: Le Musée de St. Boniface Museum Residency Project  
Winnipeg Arts Council  
103 – 110 Princess Street  
Winnipeg, Manitoba R3B 1K7

*Complete proposal packages must be received on or before **4:00 pm on Wednesday, October 15** (not a postmark deadline). Incomplete, late, faxed or e-mailed applications will not be accepted.*

*Please let us know how you found out about this opportunity \_\_\_\_\_*

*As an arm's-length agency of the City of Winnipeg, the Winnipeg Arts Council funds, supports and fosters development of the arts on behalf of the people of Winnipeg.*



**Le Musée de St. Boniface Museum: Artist-In-Residence  
SUPPORT MATERIAL DOCUMENTATION LIST TEMPLATE**



*You may use this sheet or attach additional sheets that follow this template*

**Applicant's Name:** \_\_\_\_\_

**All support materials must be clearly marked with the applicant's name, the work's title, and any special instructions. DO NOT SEND ORIGINAL ARTWORK.**

**Audio/Video** (not to exceed a combined total of 10 minutes; list in order of priority for viewing/listening)

	Date Produced	Title/Track Number	Applicant's Role in Production	Viewing Instructions/Running Time	Description/Details
1					
2					
3					

**Printed Materials** (not to exceed a combined total of 30 pages; list in order of priority for viewing/reading)

	Date Produced	Title/Page Numbers	Applicant's Role in Production	Type (Book, catalogue, writing sample, score, script, etc)	Description/Details
1					
2					
3					

**Le Musée de St. Boniface Museum: Artist-In-Residence  
SUPPORT MATERIAL DOCUMENTATION LIST TEMPLATE**



*You may use this sheet or attach additional sheets that follow this template*

**Applicant's Name:** \_\_\_\_\_

**All support materials must be clearly marked with the applicant's name, the work's title, the program applied to, and any special instructions. DO NOT SEND ORIGINAL ARTWORK.**

**CD-ROM with up to 15 jpeg image files**

No	Date	Title	Medium	Dimensions	Description/Details
1					
2					
3					
4					
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6					
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15					