

FINAL REPORT

For Individual Artists



First Name: _____ Last Name: _____

Address: _____

Postal Code: _____ Phone: _____

E-mail: _____

Website: _____

Grant Received: *(check one)* PROFESSIONAL DEVELOPMENT GRANT *or* INDIVIDUAL ARTIST GRANT

Total Grant Awarded: \$ _____ Year Received: _____

All individual recipients of Winnipeg Arts Council Grants are required to submit a final narrative report and financial report within one month of project completion.

Please complete this form and attach:

1. a brief **narrative description** of the project undertaken, noting any variances from what was approved in the original proposal, and reflecting on the impact of the grant in terms of:
 - *your art form*
 - *the short- and long-term impact on your practice*
 - *public impact and dissemination*
2. a **financial statement** with actual revenues and expenses (complete the Final Report ACTUALS column on the *Detailed Budget Template* submitted with your application)
3. samples of **printed materials** (programs, flyers, brochures) and **press materials** (articles, reviews) related to the project (if applicable)

You may also include:

4. a CD with jpeg **images** (300dpi) related to the project for Winnipeg Arts Council public relations use. Please include accompanying image credits: name, description of work/image, photographer, etc.

